

Borough of Buena Housing Authority  
County of Atlantic  
State of New Jersey

**REGULAR MEETING**

October 17, 2013 at 4:00 PM

The Regular Meeting of the Borough of Buena Housing Authority was called to order by Chairman Giovinazzi on Thursday, October 17, 2013, at 4:05pm at 600 Central Avenue, Minotola, NJ. The meeting was held in compliance with the open Public's Meeting Act, and notice of this meeting was provided to the Daily Journal. Roll call was taken.

The following commissioners were present:

Chairman Giovinazzi  
Vice-Chairman Brunini  
Commissioner Hoban  
Commissioner Cooper  
Commissioner Johnston

The following individuals were also present: Jacqueline Jones, Executive Director; Christine Trout, Site Manager; Ron Miller, Wendy Hughes from VHA, Linda Avena, Accountant, and Robert DeSanto, Solicitor, Rick Ginnetti, Consultant, The Brook Group.

Chairman Giovinazzi read the "Sunshine Law Statement".

After reading the "Sunshine Law Statement", Vice Chairman Giovinazzi called for a motion to approve the minutes of the regular meeting held on September 19, 2013. Vice Chairman Brunini asked about the cleaning fee for the gazebo mentioned in the minutes. Christine Trout said there is nothing in the Community Room policy about the gazebos or clean up fees. Mrs. Jones said that she and Chris would look over the policy.

Commissioner Hoban made a motion to approve the minutes and Commissioner Cooper seconded.

The following vote was taken:

|                       |     |
|-----------------------|-----|
| Chairman Giovinazzi   | Yes |
| Vice-Chairman Brunini | Yes |
| Commissioner Hoban    | Yes |
| Commissioner Cooper   | Yes |
| Commissioner Johnston | Yes |

Chairman Giovinazzi called upon Linda Avena, Accountant to present the Six Month Financial Report ending on September 30, 2013. A motion was made by Commissioner Cooper, and seconded by Commissioner Hoban to accept the Financial Report.

The following vote was taken:

|                              |     |
|------------------------------|-----|
| Chairman, Carla Giovinazzi   | Yes |
| Vice-Chairman, Nancy Brunini | Yes |
| Commissioner Hoban           | Yes |
| Commissioner Cooper          | Yes |
| Commissioner Johnston 1      | Yes |

Mrs. Jones gave her Administrative Report covering September 11, 2013 through October 15, 2013.

Mrs. Jones also spoke of the effect of the Federal Shutdown on HUD Housing.

Mrs. Jones said that the operating subsidy for October, November and December was deposited in the Authority LOCCS account; the October subsidy was drawn down and that we expect to be able to draw down the subsidies for November and December without interruption.

The audit began on October 15<sup>th</sup> and is expected to continue over the next week or so.

Mrs. Jones also spoke of (RAD) which is the Rental Assistance Demonstration Program, which is a relatively new funding program being offered by HUD. This program would replace the Authority's existing operating subsidy and capital fund sources. Mrs. Jones then introduced Rick Ginnetti, a consultant from the Brook Group, to discuss and explain the RAD program in detail with the commissioners.

Mrs. Jones left the meeting to attend a viewing.

Mr. Ginnetti explained the RAD program, and answered the commissioners' questions. He also mentioned that funds were available from the State because of Hurricane Sandy and the fact that the Housing Authority is in Atlantic County, which was affected by the storm. Solicitor DeSanto suggested a meeting be held with members of the Buena Borough Council. Chairman Giovinazzi would check to see if it would be possible to do a joint meeting either in a special meeting in November or wait until the December 19<sup>th</sup> meeting. Chairman Giovinazzi thanked Mr. Ginnetti for his time and for coming and asked if he would be able to return for another meeting.

Chairman Giovinazzi called for a motion to approve the Administrative Report. A motion was made by Commissioner Hoban and seconded by Commissioner Cooper. The following vote was taken:

|                                |     |
|--------------------------------|-----|
| Chairman, Carla Giovinazzi     | Yes |
| Vice-Chairman, Nancy Brunini   | Yes |
| Commissioner, Lynn Hoban       | Yes |
| Commissioner, Mary Cooper      | Yes |
| Commissioner, Jeffery Johnston | Yes |

**The following Resolutions were presented and passed as follows:**

**Resolution #2013-37 Approval of Monthly Expenses September 20, 2013 to October 17, 2013.**

A motion was made by Vice-Chairman Brunini and seconded by Commissioner Hoban to approve the resolution. The following vote was taken:

|                       |     |
|-----------------------|-----|
| Chairman Giovinazzi   | Yes |
| Vice-Chairman Brunini | Yes |
| Commissioner Hoban    | Yes |
| Commissioner Cooper   | Yes |
| Commissioner Johnston | Yes |

**Resolution 2013-38 Approval of an Executive Session of the Buena Housing Authority.**

Died for the lack of need.

There were no members of the public present.

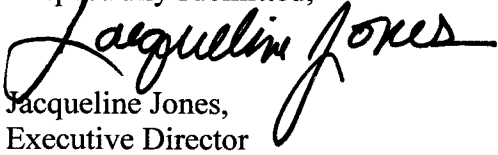
Chairman Giovinazzi asked if there were any comments from the Board Members.

Chairman Giovinazzi asked for a motion to close the meeting. Vice-Chairman Brunini made a motion and Commissioner Hoban seconded. All were in agreement.

The next meeting is scheduled for December 19th, 2013 at 4:00p.

At 5:00 pm the regular meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Jacqueline Jones". The signature is written in a cursive style with a large, sweeping initial "J".

Jacqueline Jones,  
Executive Director