

Borough of Buena Housing Authority
County of Atlantic
State of New Jersey

REGULAR MEETING

June 20th, 2013 at 4:00 PM

The Regular Meeting of the Borough of Buena Housing Authority was called to order by Vice Chairman Giovinazzi on Thursday, June 20th, 2013 at 4:10pm at 600 Central Avenue, Minotola, NJ. The meeting was held in compliance with the open Public's Meeting Act, and notice of this meeting was provided to the Daily Journal.

Roll call was taken.

The following commissioners were present:

Vice Chairman Giovinazzi
Commissioner Brunini
Commissioner Hoban
Commissioner Cooper
Commissioner Johnston

The following individuals were also present: Jacqueline Jones, Executive Director; Christine Trout, Site Manager; and Robert DeSanto, Solicitor.

Vice Chairman Giovinazzi read the "Sunshine Law Statement".

After reading the "Sunshine Law Statement", Vice Chairman Giovinazzi called for a motion to approve the minutes of the regular meeting held on April 18th, 2013. Commissioner Hoban made a motion to approve the minutes and Vice-Chairman Brunini seconded. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Chairman Giovinazzi called upon Jacqueline Jones, Executive Director to present the 2 Month Financial Report ending on May 31, 2013, as Linda Avena, Accountant was not present. A motion was made by Commissioner Hoban, and seconded by Vice-Chairman Brunini to accept the Financial Report.

The following vote was taken:

Chairman, Carla Giovinazzi	Yes
Vice-Chairman, Nancy Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Mrs. Jones gave her Administrative Report covering April 12, 2013, through June 13, 2013.

Mrs. Jones also stated that as reported last month, anticipated funding levels for 2013 are bleak. The recap of what we can expect for the remainder of the year is:

Public Housing Operating Subsidy – 77% of the formula.
Capital Fund – 10% below last year's funding.

Mrs. Jones also stated that there is no new information coming from Washington regarding funding for 2013.

Mrs. Jones spoke of the upcoming Audit FYE 3/31/2013.

The Financial Disclosure Statement has been filed with HUD for the FYE 2013.

The auditor does not expect to be on-site for the audit until October 2013. We have received a letter addressed to the Board from the Auditors. A copy of this letter is included in this packet.

Mrs. Jones also spoke of the Physical Needs Assessment which has been completed and will be reviewed by staff next week. The list of projects needing attention will be presented to the Board for review and determination based on budgeting constraints.

Mrs. Jones also mentioned that we are now using a company by the name of Line Systems to handle our telephone lines which will save us 32% on our telephone costs.

Chairman Giovinazzi called for a motion to approve the Administrative Report. A motion was made by Commissioner Hoban and seconded by Commissioner Cooper. The following vote was taken:

Chairman, Carla Giovinazzi	Yes
Vice-Chairman, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes
Commissioner, Mary Cooper	Yes
Commissioner, Jeffery Johnston	Yes

The following Resolutions were presented and passed as follows:

Resolution #2013-25 Approval of Monthly Expenses May 1, 2013 to May 31, 2013

A motion was made by Vice-Chairman Brunini and seconded by Commissioner Hoban to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Resolution #2013-26 Approval of the Monthly Expenses from June 1, 2013 to June 20th, 2013.

A motion was made by Commissioner Hoban, and seconded by Commissioner Cooper to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Resolution #2013-27 Approval of an Executive Session of the Buena Housing Authority.

Dead for lack of motion.

Resolution #2013-28 Approval to Void Checks Not Presented for Payment

A motion was made by Vice Chairman Brunini and seconded by Commissioner Hoban to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

There were no members of the public present.

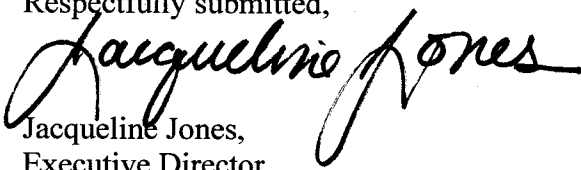
Vice Chairman Giovinazzi asked if there were any comments from the Board Members.

Vice Chairman Giovinazzi asked for a motion to close the meeting. Vice-Chairman Brunini made a motion and Commissioner Hoban seconded. All were in agreement.

The next meeting is scheduled for August 15th, 2013 at 4:00p.

At 4:30 p.m. the regular meeting was adjourned.

Respectfully submitted,


 Jacqueline Jones,
 Executive Director