

Borough of Buena Housing Authority
County of Atlantic
State of New Jersey

REGULAR MEETING

April 18, 2013 at 4:00 PM

The Regular Meeting of the Borough of Buena Housing Authority was called to order by Vice Chairman Giovinazzi on Thursday, April 18, 2013 at 4:00pm at 600 Central Avenue, Minotola, NJ. The meeting was held in compliance with the open Public's Meeting Act, and notice of this meeting was provided to the Daily Journal.

Roll call was taken.

The following commissioners were present:

Vice Chairman Giovinazzi
Commissioner Brunini
Commissioner Hoban
Commissioner Cooper
Commissioner Johnston

The following individuals were also present: Jacqueline Jones, Executive Director; Christine Trout, Site Manager; Linda Avena, Accountant; Robert DeSanto, Solicitor, and Ron Miller, BHA Purchasing Agent.

Vice Chairman Giovinazzi read the "Sunshine Law Statement".

After reading the "Sunshine Law Statement", Vice Chairman Giovinazzi called for a motion to approve the minutes of the meeting held on October 18th, 2012. Since the Board no longer has the same Commissioners that were present at the previous meetings, the Solicitor, Robert DeSanto said that we could pass them for approval by Rule of Necessity and carried by a majority vote. Commissioner Hoban made a motion to approve the minutes and Commissioner Brunini seconded. The following vote was taken:

Chairman	Vacant
Vice Chairman Giovinazzi	Yes
Commissioner Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Abstain
Commissioner Johnston	Abstain



Vice Chairman Giovinazzi called for a motion to approve the minutes of the meeting held on December 5th, 2012. Again, since the Board no longer has the same Commissioners that were present at the previous meetings, the Solicitor, Robert DeSanto said that we could pass them for approval by Rule of Necessity and carried by a majority vote. Commissioner Hoban made a motion to approve the minutes and Commissioner Brunini seconded. The following vote was taken:

Chairman	Vacant
Vice Chairman Giovinazzi	Yes
Commissioner Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Abstain
Commissioner Johnston	Abstain

Vice Chairman Giovinazzi called for a motion to approve the minutes of the meeting held on February 21, 2013. Commissioner Cooper made a motion to approve the minutes and Commissioner Hoban seconded. The following vote was taken:

Chairman	Vacant
Vice Chairman Giovinazzi	Yes
Commissioner Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Vice Chairman Giovinazzi called upon Linda Avena, Accountant to present the 12 Month Financial Report ending on March 31, 2013. A motion was made by Commissioner Hoban, and seconded by Commissioner Brunini to accept the Financial Report.

The following vote was taken:

Chairman	Vacant
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Mrs. Jones gave her Administrative Report covering February 13, 2013, through April 11, 2013.

Mrs. Jones reported that a resolution to the site improvement project had been negotiated, and final payment was being processed.

Mrs. Jones explained about how the Govdeals disposal of items no longer useful to the Authority works and Ron Miller answered any additional questions posed.

Mrs. Jones also stated that as reported last month, anticipated funding levels for 2013 are bleak. The recap of what we can expect for the remainder of the year is:

Public Housing Operating Subsidy – 77% of the formula.
Capital Fund – 10% below last year's funding.

Mrs. Jones also gave the suggestions given by the major industry groups that advocate for affordable housing. She is expecting an official response from HUD regarding the suggestions and what changes can be made.

Vice Chairman Giovinazzi called for a motion to approve the Administrative Report. A motion was made by Commissioner Hoban and seconded by Commissioner Cooper. The following vote was taken:

Chairman	Vacant
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes
Commissioner, Mary Cooper	Yes
Commissioner, Jeffery Johnston	Yes

Mrs. Jones then also brought up the subject of the resignation of Frank Dandrea as Chairman. Vice Chairman Giovinazzi made a suggestion that we do something for Frank, such as a dinner or lunch, and a photo to be hung in the Community Room along with the other pictures of past Chairmen. Mrs. Jones said there is a resolution being presented tonight, that she suggests we frame and present to Frank in appreciation for his dedication to the Housing Authority and the community. Chris Trout will contact his spouse to obtain a photo that can be enlarged and framed similar to those in the room.

As a result of the vacancy created by the resignation of Frank Dandrea as Chairman, Vice Chairman Giovinazzi called for a motion for nominations to be taken for a new Chairman.

Commissioner Hoban made a motion to nominate Vice Chairman Giovinazzi for Chairman. Commissioner Brunini seconded. The following vote was taken:

Chairman	Vacant
Vice Chairman Giovinazzi	Abstain
Commissioner Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

New Chairman Giovinazzi then made a motion to nominate Commissioner Brunini for Vice Chairman. Commissioner Hoban seconded. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman	Vacant
Commissioner Brunini	Abstain
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

The following Resolutions were presented and passed as follows:

Resolution #2013-19 Approval of Monthly Expenses February 22, 2013 to March 31, 2013

A motion was made by Commissioner Hoban and seconded by Commissioner Brunini to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Resolution #2013-20 Approval of the Monthly Expenses from April 1, 2013 to April 18th, 2013.

A motion was made by Vice Chairman Brunini and seconded by Commissioner Hoban to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Resolution #2013-21 Approval of an Executive Session of the Buena Housing Authority.

Dead for lack of need.

Resolution #2013-22 Resolution of Compliance (Board of Commissioners and Executive Director).

A motion was made by Vice Chairman Brunini and seconded by Commissioner Cooper to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Resolution#2013-23 Resolution to Dispose of Furniture and Equipment Utilizing Disposition Policy

A motion was made by Commissioner Hoban and seconded by Commissioner Cooper to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

Resolution #2013-24 Resolution of Appreciation for the Service of Frank N. Dandrea.

A motion was made by Commissioner Hoban and seconded by Commissioner Cooper to approve the resolution. The following vote was taken:

Chairman Giovinazzi	Yes
Vice Chairman Brunini	Yes
Commissioner Hoban	Yes
Commissioner Cooper	Yes
Commissioner Johnston	Yes

There were no members of the public present.

Vice Chairman Giovinazzi asked if there were any comments from the Board Members.

Vice Chairman Brunini asked why we are buying bottled water when the Borough has very good water. She asked if we could buy our own water cooler and fill the bottle from the tap. Mrs. Jones said she would have Christine Trout check into the price on this.


Mrs. Jones reminded the Board Members to remain to sign the resolutions.

Vice Chairman Giovinazzi asked for a motion to close the meeting. Commissioner Hoban made a motion and Commissioner Cooper seconded. All were in agreement.

The next meeting is scheduled for June 20th, 2013 at 4:00p.

At 4:40 p.m. the regular meeting was adjourned.

Respectfully submitted.


Jacqueline Jones,
Executive Director