

Housing Authority of the Borough of Buena
County of Atlantic
State of New Jersey

REGULAR MEETING
December 5, 2012
4:00 PM

The Regular Meeting of the Borough of Buena Housing Authority was called to order by Vice Chairman Giovinazzi on Wednesday, December 5, 2012 at 4:00 p.m.

Roll call was taken.

The following commissioners were present:

Chairman, Frank Dandrea
Vice Chairman, Carla Giovinazzi
Commissioner, Nancy Brunini
Commissioner, Lynn Hoban

The following individuals were also present: Jacqueline Jones, Executive Director; Ron Miller, Project Manager; Nicole Curio of Robert DeSanto's Office, Solicitor. Christine Trout, Site Manager, entered the meeting at approximately 4:20 pm.

The following residents were in attendance: Marge Cooper

After reading the "Sunshine Law Statement", Vice Chairman Giovinazzi called for a motion to approve the minutes of the meeting held on October 18, 2012.

The minutes were not approved as not enough commissioners were present from the October meeting to approve the minutes. This was tabled for the next meeting.

Vice Chairman Giovinazzi called for the Financial Report ending on October 31, 2012. Director Jones gave the report in the absence of the fee accountant.

A motion was made by Commissioner Hoban, and seconded by Commissioner Brunini to accept the Financial Report. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes

Mrs. Jones gave the Administrative Report covering October 11, 2012 through November 19, 2012.

Mrs. Jones briefly discussed the management agreement with the Vineland Housing Authority. The agreement expires 12/31/12, and a resolution to extend the agreement is in the resolution section for consideration.

Mrs. Jones mentioned that the audit was on-going for YE 2012 and is close to being complete.

Mrs. Jones discussed the Congregate Services program that was part of the written Administrative Report. It was explained that the State of NJ has approved for the Vineland Housing Authority to include the Buena Housing Authority residents in its grant for services. The various services were explained to the Board and how they could benefit the Buena Housing Authority residents. A resolution to authorize the sharing of this grant is in the resolution section.

The following Resolutions were presented and passed as follows:

Resolution #2012-43

Resolution #2012-43 approving the Monthly Expenses from October 19, 2012 through November 15, 2012.

A motion was made by Commissioner Brunini and seconded by Commissioner Hoban to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes

Resolution #2012-44

Resolution #2012-44 approving the Monthly Expenses from November 16, 2012 through December 5, 2012.

A motion was made by Commissioner Hoban and seconded by Commissioner Brunini to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes

Resolution #2012-45

Resolution #2012-45 Approval of Executive Session to discuss pending litigation with JJM Excavating regarding site improvement project.

A motion was made by Commissioner Hoban and seconded by Commissioner Brunini to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes

Resolution #2012-46

Resolution #2012-46 Approval of Inter-Local Agreement for Management Services with the Vineland Housing Authority. A motion was made by Commissioner Brunini and seconded by Commissioner Hoban to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes

Resolution #2012-47

Resolution #2012-47 Approval of the 2013 Monthly Board of Commissioner's Meeting Dates. A motion was made by Commissioner Hoban and seconded by Commissioner Brunini to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes

Resolution #2012-48

Resolution #2012-48 Approval of the 2014 Annual Plan. A motion was made by Commissioner Hoban and seconded by Commissioner Brunini to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	Yes

Vice Chairman Giovinazzi asked if there were any comments from the public. There were none.

Vice Chairman Giovinazzi asked if there were any comments from the Board Members. There were none.

Nicole Curio left the meeting at this point prior to the board entering into Executive Session.

The regular session of the Board Meeting was recessed at 4:27 p.m. and the Board went into a closed session to discuss pending litigation.

The regular session was resumed at 4:49 p.m. No action was taken.

Vice Chairman Giovinazzi called for a motion to close the meeting. A motion was made by Commissioner Hoban and seconded by Commissioner Brunini. All were in agreement.

The next meeting is scheduled for February 21, 2013 at 4:00 p.m.

At 4:49 p.m. the regular meeting was adjourned.

Respectfully Submitted,
Jacqueline Jones



Executive Director