

Housing Authority of the Borough of Buena
County of Atlantic
State of New Jersey

REGULAR MEETING

April 19, 2012

4:00 p.m.

The Regular Meeting of the Borough of Buena Housing Authority was called to order by Chairman Dandrea on Thursday, April 19, 2012 at 4:00 p.m. The following commissioners were present:

Chairman, Frank Dandrea
Vice Chairman, Carla Giovinazzi
Commissioner, Nancy Brunini
Commissioner, Lynn Hoban – Present *
Commissioner, Geraldine Errickson - Absent
Commissioner, Emily Adams

*(not participating due the passing of the 18 month period for Commissioners to complete all classes required to serve on the Board. Lynn Hoban will complete the class in the Spring of 2012 and be back on the Board for the June, 2012 Board Meeting.)

The following individuals were also present: Jacqueline Jones, Executive Director; Roseann Mooney, Site Manager; Linda Avena, Accountant; Ron Miller, Site Improvement Manager; and Robert DeSanto, Solicitor.

The following resident was in attendance: Marge Cooper

After reading the "Sunshine Law Statement" Chairman Dandrea called for a motion to approve the minutes of the meeting of September 15, 2011. The minutes were tabled for the June meeting due to the fact that there were not enough Commissioners present who were at the September 15, 2011 meeting to approve the minutes.

The Chairman called for a motion to approve the minutes of the meeting of January 19, 2012. The minutes were tabled for the June meeting due to the fact that there were not enough Commissioners present who attended the January 19, 2012 meeting to approve the minutes.

The Chairman asked for a motion to approve the minutes of the meeting of February 16, 2012. The minutes were tabled until the June meeting due to the fact that there were not enough Commissioners present who attended the February 16, 2012 meeting to approve the minutes.

Chairman Dandrea called upon Linda Avena, Accountant to present the twelve-month for fiscal year April 1, 2011 through March 31, 2012. A motion was made by Commissioner Brunini and seconded by Vice Chairman Giovinazzi to accept the Financial Report. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	----
Commissioner, Geraldine Errickson	Absent
Commissioner, Emily Adams	Yes

Mrs. Jones gave her Administrative Report covering March 15, 2012 through April 10, 2012.

Mrs. Jones talked about the revision of the By-Laws for the Buena Borough Housing Authority. There were only a couple of changes in the By-Laws. The first change would be in the time of the Board Meetings. Also there was a change in Section 6 on the election or appointment of Chairman and Vice Chairman. The last change was in Section 5 Quorum. Mr. DeSanto along with Jacqueline Jones explained the changes to the Board.

Mrs. Jones turned her Administrative Report over to Ron Miller, Project Manager to report on the progress of the Site Improvement Project. Mr. Miller explained that he had a meeting with the Contractor, Engineer, Architect, and Slade Paving concerning the pavement in the parking lots. Apparently Slade Paving feels that they have repaired the parking lots and will not resurface the parking lots. Mr. Marandino of JJM Construction who has the project contract is inquiring another paving company, Terry Paving to do the micro-resurfacing. The Architect and Engineer are checking the background of Terry Paving before they approve their okay for Terry Paving to do the job. Mr. Marandino of JJM Construction has been very cooperative. The Authority will not have any additional charges for the repair work. The Site Improvement Project is complete except for the resurfacing and re-striping of the parking lots. Ron Miller asked the Commissioner to approve an extension of JJM's contract to June 30, 2012.

With no further information to discuss, Mrs. Jones ended her Administrative Report.

Following Mrs. Jones Administrative Report, Mrs. Jones asked the Commissioners to hold nominations and elections for Chairman and Vice Chairman positions for the Buena Borough Housing Authority for the fiscal year April 1, 2012 through March 31, 2013.

Carla Giovinazzi nominated Frank Dandrea as Chairman. There were no other nominations for Chairman. Nancy Brunini nominated Carla Giovinazzi for Vice Chairman. There were no other nominations for Vice Chairman.

As a result, Frank Dandrea was elected as Chairman and Carla Giovinazzi was elected as Vice Chairman for the fiscal year April 1, 2012 through March 31, 2013. Both were congratulated.

The following Resolutions were presented and passed as follows:

Resolution #2012-20

Resolution #2012-20 approving the Monthly Expenses from February 18, 2012 through March 15, 2012. A motion was made by Vice Chairman Giovinazzi and seconded by Commissioner Adams to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	-----
Commissioner, Geraldine Errickson	Absent
Commissioner, Emily Adams	Yes

Resolution #2012-21

Resolution #2012-21 approving the Monthly Expenses from March 16, 2012 through April 19, 2012. A motion was made by Vice Chairman Giovinazzi and seconded by Chairman Dandrea to approve the resolution. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	-----
Commissioner, Geraldine Errickson	Absent
Commissioner, Emily Adams	Yes

There were some questions concerning payments which were all answered to the satisfaction of the Board Members.

Resolution #2012-22

Resolution #2012-22 approving the increase of the Housing Authorities Petty Cash from \$100 to \$200. Commissioner Brunini made a motion to increase the Petty Cash Fund to \$200 and Commissioner Adams seconded the motion. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	-----
Commissioner, Geraldine Errickson	Absent
Commissioner, Emily Adams	Yes

Resolution #2012-23

Resolution #2012-23 approving the Capital Fund for 2012-2013. A motion was made by Vice Chairman Giovinazzi to approve the Capital Fund and the motion was seconded by Commissioner Brunini. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	-----
Commissioner, Geraldine Errickson	Absent
Commissioner, Emily Adams	Yes

Resolution #2012-24

Resolution #2012-24 revising the By-Laws for the Buena Borough Housing Authority. A motion as made by Commissioner Brunini and seconded by Commissioner Adams to accept the revision of the By-Laws. The following vote was taken:

Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	-----
Commissioner, Geraldine Errickson	Absent
Commissioner, Emily Adams	Yes

Resolution #2012-25

Resolution #2012-25 approving an Executive Session was DEAD FOR LACK OF MOTION.

Resolution #2012-26

Resolution #2012-06 approving the extension of contract for the Site Improvement Project. A motion was made by Vice Chairman Giovinazzi and seconded by Commissioner Adams. The following vote was taken:

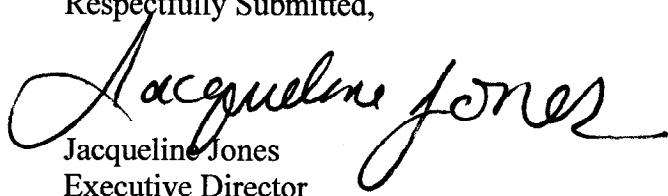
Chairman, Frank Dandrea	Yes
Vice Chairman, Carla Giovinazzi	Yes
Commissioner, Nancy Brunini	Yes
Commissioner, Lynn Hoban	-----
Commissioner, Geraldine Errickson	Absent
Commissioner, Emily Adams	Yes

Chairman Dandrea asked if there were any comments for the public. Tenant Marge Cooper commented on the beauty of the Memorial Garden because of the work the Authority's maintenance man Gus had done to the front of the garden.

Chairman Dandrea asked if there were any comments from the Board Members. There were no comments.

With no other business, a motion was made by Vice Chairman Giovinazzi and seconded by Commissioner Adams. A unanimous vote followed. The meeting was adjourned at 4:45 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jacqueline Jones". The signature is written in a cursive, flowing style with a long horizontal tail stroke.

Jacqueline Jones
Executive Director